

## Music Learning Center, Inc. – Student & Parent Guide to COVID-19 Protocols for in-studio lessons

The Music Learning Center is committed to caring for the health and safety of our students, parents, teachers and staff. We will be following all protocols set forth by the state of CT to the best of our abilities, and we support and welcome their continued guidance. The **Re-Open CT** guidelines appear here: [https://portal.ct.gov/-/media/DECD/Covid\\_Business\\_Recovery-Aug-14-updates/CTReopens\\_Offices814.pdf](https://portal.ct.gov/-/media/DECD/Covid_Business_Recovery-Aug-14-updates/CTReopens_Offices814.pdf). While the Music Learning Center fully intends to enforce a rigorous adherence to these guidelines, parents and students should nonetheless understand that no environment is without some degree of risk for contracting COVID-19.

- a. Teachers, students and parents will be continuously reminded that if they do not feel well on any given day, they should stay home.
- b. Teachers and students will provide and wear their own mask. We will have a supply of masks available if someone forgets to bring theirs. Due to the mask requirement, in-studio voice, brass and woodwind lessons cannot be offered at this time. Those lessons will continue online. Students who study voice and piano in combination will work on their singing during ZOOM lessons, and on piano when at the studio.
- c. 6' Social distancing will be maintained at all times.
- d. Parents of younger children will be required to sit in on lessons in order to assure that these procedures are followed by the student, and to aid the teacher with certain parts of the instruction (for example: physically correcting a piano student's hand position or fingering).
- e. Parents who sit in on lessons will be required to follow all of these same protocols.
- f. A hand sanitizer station will be provided at the building's entrance, and inside each studio.
- g. Only our three largest studios will be used for lessons in order to allow for a minimum of 6' social distancing. MLC capacity will be limited to 50% or less. We will provide two pianos or digital pianos in each studio – one for the student, and one for the teacher.
- h. Parents and students will enter and leave the studio through MLC's back entrance on Thorpe Street (see our website's homepage and look under "Latest News" for a map and directions).
- i. The waiting room will be closed. Students and parents will wait in their car while parked in our Thorpe Street lot.
- j. When the student sees their teacher at the back door, they may then enter the building. Both the student and teacher will then use the hand sanitizer that will be positioned at that entrance. The student will then follow their teacher to the studio while maintaining social distancing.
- k. At the end of each lesson the teacher will use a disinfectant wipe on any surface that the student came into contact with, including but not limited to, the piano, chair(s), music stand(s), door knobs, etc...
- l. At the end of the lesson the teacher will walk the student to the Thorpe Street entrance where their parent will pick them up.
- m. Some MLC administrative staff will be onsite working from inside our offices, and others will be working remotely. We ask that whenever possible, please use your phone to call our main number if you need assistance before, during or after your lessons.
- n. Our studios will be open for students with scheduled lessons only. Other customers who need to arrange for instrument rentals, or purchase books and accessories, are not permitted to enter the building. Our staff will continue to offer curbside service for those customers.
- o. The water cooler will temporarily be removed. Students and teachers may bring their own bottled water to the studio.
- p. MLC will follow the State Guidelines that have been published regarding the cleaning of our bathrooms. Disinfectant wipes will also be available in the bathrooms for an individual's personal use. Please assist your young child when using the bathrooms.

Thank You!